



STRATFORD DISTRICT PARTNERSHIP

Minutes of the LSP Core Group Meeting held at Elizabeth House, Stratford-upon-Avon on Wednesday 15 September 2010

Present:

Alan Bartlett	LSP Vice Chair
Mike Brain	Economic Development and Enterprise
David Close	Wellesbourne/Kineton Community Forum
Charles Goody	LSP Chair
Trevor Honychurch	Stratford Community Forum
Simon Jackson	Climate Change and Environment
Kathryn Millard	NHS Warwickshire
Martin Penny	Children and Young People
Julia Phillips	Stronger Communities
Deb Saunders	NHS Warwickshire
Wendy Temple	VASA
Ian Whiting	Warwickshire Police

Present for Item 7:

Tony Bird	The Bird Group
Jonathan Smith	Stratford Business Forum
Dianne Williams	Coventry Chamber of Commerce

Support Officers:

Trevor Askew	Stratford-on-Avon District Council
Mandeep Kalsi	Warwickshire County Council
Jenny Murray	Warwickshire County Council
Nicole North	Warwickshire County Council

		Action
1.	<p>Apologies</p> <p>Apologies for absence were received from:</p> <p>Stephen Gray – Stratford-on-Avon District Council Jayne Longfield – Healthy Communities and Older People Dave Nash – Stratford-on-Avon District Council Pamela Reay – Skills Funding Agency Louise Richards – Warwickshire County Council Trevor Russel - Shipston/Stour Community Forum Graeme Smith – Warwickshire County Council Stephen Thirlwell – Henley/Studley Community Forum Chris Williams – Warwickshire County Council</p>	
2.	<p>Minutes of the meeting held on 9 June 2010</p> <p>The minutes were accepted as a true record.</p>	
3.	<p>Matters Arising</p>	
3.1	<p>Actions Arising from Partnership Peer Review</p> <p>Charles Goody advised that no feedback had been received so far from the WCC Partnership and Performance Unit, and it was agreed that the Core Group would receive an update at the November meeting.</p>	Dave Nash/ Louise Richards

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	It was noted that District LSP Chairs were meeting with David Carter, WCC, to consider future structures for countywide and district- level LSPs. Moreover to discuss future working relationships with the WP (PSB).	
3.2	<p>Studley Mini Total Place Project Update</p> <p>Jenny Murray updated the Core Group on progress with the mini total place project in Studley. It was noted that an event was held on 13 September, attended by 40 organisations who were all responsible for delivering services for young people in the area.</p> <p>It was agreed that the next steps were for the principal partners (SDC and WCC) to formally agree to take on board the total place model described at the event, and to commit appropriate resources to enable the project to progress.</p> <p>If commitment made:</p> <ul style="list-style-type: none"> • Identify appropriate resources • establish Steering Group and Operations Group • stakeholder conference in November • report back to next meeting of the Core Group 	Jenny Murray
3.3	<p>Engagement with Local Businesses</p> <p>Trevor Askew advised that no progress had yet been made to merge the Economy and Environment Theme Groups. A Sub Group had met to consider how best to engage local businesses in the LSP, and a further meeting on this issue would be held with key stakeholders on 16 September.</p> <p>It was agreed that the outcome of this would be reported to the November meeting of the Core Group.</p>	Trevor Askew/ Mike Brain
3.4	<p>Supporting the Work of the Partnership</p> <p>It was noted that no further action should be taken on this issue until the future was clear regarding the county and district-wide structures for partnership working.</p>	Charles Goody/ Alan Bartlett
4.	<p>Performance Management Framework</p> <p>Nicole North and Mandeep Kalsi demonstrated how the County Council's performance management system had been tailored to enable the LSP Core Group to access its performance data, based on the targets in the single action plan. This information will be available to all Core Group members, who would each have their own personal log-in arrangements.</p> <p>It was agreed that</p> <ul style="list-style-type: none"> • performance reports be considered by the Core Group when appropriate • log in arrangements be circulated to all members of Core Group. 	Louise Richards Nicole North

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5.	<p>Learning to Deliver Update</p> <p>Jenny Murray presented the report, explaining that there was no further funding available for 2010/11 from the WMRIEP to support capacity building initiatives at a district level. A bid has been submitted by the Warwickshire, Coventry and Solihull LSPs to progress sub regional partnership working. There was a possibility of a small amount of unallocated funding from the L2D fund for 2009/10 (max £5,000), and the Core Group was asked for suggestions as to how this might be spent, if it was available.</p> <p>After consideration by the Core Group, it was agreed that if funds are available, a bid should be made for funding to support the Total Place project</p>	Jenny Murray
6.	<p>Key Issues Arising from Community Forums</p> <p>Jenny Murray presented the report, drawing the Core Group's attention to the draft Localities Review which was currently being consulted upon. The main areas for improvement and development in the Stratford District were:</p> <ul style="list-style-type: none"> • improving attendance and forms of representation • maximising the role of the PCT and Police Authority • effective performance management • managing agendas • capturing opportunities around the Big Society and developing achievable action plans <p>It was noted that the Review would be considered by SDC Cabinet in October, and that the final recommendations would be considered by WCC Cabinet in November.</p> <p>Deb Saunders reminded Core Group members of the two consultation events being held in the District by the Director of Public Health focused on his annual report.</p>	
7.	<p>Promoting Prosperity</p> <p>Trevor Askew introduced this discussion item, and gave some background to the role SDC plays in promoting prosperity in the District. He introduced Dianne Williams, Tony Bird and Jonathan Smith, who had been invited to add their perspective to the debate. Key issues arising during the discussion:</p> <ul style="list-style-type: none"> • Local Economic Partnerships (LEPs) – provided a significant opportunity for the future and it was important to ensure that Stratford District had a representative from the private sector on the partnership • A Regional Growth Fund was being established to promote enterprise • It was acknowledged that a lot of positive work was going on, but that activity wasn't effectively joined up so opportunities were not being maximised eg: encouraging local businesses to tender for public sector contracts; rate relief; parking arrangements; planning systems; international and national tourism; business growth support 	

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	<ul style="list-style-type: none"> • Business resilience in Stratford was far higher than the national average – frequent negative reports about the local economy in the local press was a significant hindrance in terms of public perception • There was a need to address high shop rental rates in Stratford Town Centre • There is a need to promote recent reductions in parking charges more effectively, and to be more flexible about how the Park and Ride service operates • There is a need to provide more to encourage families to visit Stratford? <p>It was agreed that the issues raised would be fed into a meeting of the sub group established to engage local businesses in the work of the LSP and to the Theme Group for action, the outcome to be reported to the next meeting of the Core Group</p>	Trevor Askew/ Mike Brain
8.	<p>Items for the Newsletter</p> <p>Core Group members were asked to submit items for the newsletter to Beverley Hemming as soon as possible</p>	All
9.	<p>Stronger Communities Theme Group Report</p> <p>Julia Phillips tabled a report updating on progress, and advised that the theme group wished to make the following recommendation to the Core Group:</p> <p>'Parish Plans and delivery of the outcome/outputs of Parish Plans is essential to effective community-led planning and the Stronger Communities Theme Group recommends that resources continue to be committed to assist parishes with development and delivery of their Plans'</p> <p>During discussion of this item, Julia referred to the work of David Morgan (Parish Plan outreach), who had been employed by VASA via an Area Based Grant given by the Core Group. She advised the Core Group that funding for his post came to an end in October 2010, and that VASA would continue to fund this from reserves until March 2011.</p> <p>It was agreed that should funds become available from Area Based Grant, or any other appropriate source, the Core Group supported the continuation of funding of the Parish Plan Outreach Worker.</p>	Jenny Murray to inform WCC
10.	<p>Equity and Excellence: Liberating the NHS</p> <p>Kathryn Millard (Locum Consultant in Public Health, and new NHS Warwickshire representative on the Core Group) gave a short presentation about the likely impact of the NHS White Paper, including the development of new GP Consortia; an NHS Commissioning Board; the abolition of PCTs; and new responsibilities for public health to be transferred to local authorities.</p>	

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	<p>During discussion, it was suggested that the Total Place concept might successfully be used to tackle the interlinked issue of poor health, poor housing and fuel poverty.</p> <p>It was agreed that this should be referred to the Stratford District Affordable Warmth Group for consideration.</p>	Dave Nash
11.	<p>Future Items</p> <ul style="list-style-type: none"> • Core Strategy Task and Finish Group (Alan Bartlett) – when appropriate • Impact on emerging government programme on LSPs (Graeme Smith) – November • Progress on Studley Total Place Pilot (Jenny Murray) - November 	
12.	<p>Dates of future meetings</p> <p>10 November 2010 – 10am 19 January 2010 – 10am 30 March 2011 – 10am 25 May 2011 – 10am.</p>	

Jenny Murray
Localities and Communities Manager