



STRATFORD DISTRICT PARTNERSHIP

Minutes of the LSP Core Group Meeting held at Elizabeth House, Stratford-upon-Avon on Wednesday 9 June 2010

Present:

Alan Bartlett	LSP Vice Chair
David Close	Wellesbourne/Kineton Community Forum
Simon Jackson	Climate Change and Environment
Trevor Honychurch	Stratford Community Forum
Julia Phillips	Stronger Communities
Deb Saunders	NHS Warwickshire
Wendy Temple	VASA
Elizabeth Uggerloese	Warwickshire Association of Local Councils
David Wise	Southam/Feldon Community Forum

Support Officers:

Bev Hemming	Stratford-on-Avon District Council
Jenny Murray	Warwickshire County Council
Dave Nash	Stratford-on-Avon District Council
Louise Richards	Warwickshire County Council

		Action
1.	<p>Apologies</p> <p>Apologies for absence were received from: Mike Brain – Economic Development & Enterprise Charles Goody – LSP Chair Stephen Gray – Stratford-on-Avon District Council Jayne Longfield – Healthy Communities and Older People Martin Penny – Children & Young People Trevor Russel - Shipston/Stour Community Forum Graeme Smith – Warwickshire County Council Stephen Thirlwell – Henley/Studley Community Forum Chris Williams – Warwickshire County Council Pamela Reay – Skills Funding Agency</p>	
2.	<p>Election of Chair and Vice Chair</p> <p>Charles Goody and Alan Bartlett were re-appointed to the positions of chair and vice chair respectively.</p>	
3.	<p>Minutes of the meeting held on 14 April 2010</p> <p>The minutes were accepted as a true record.</p>	
4.	<p>Matters Arising</p>	
4.1	<p>Role of forum representatives on the Core Group</p> <p>Jenny Murray advised that the six representatives had all been invited to a community forum development event due to be held in Wellesbourne on 21 June. There would be a specific session during this event focussed on developing the role of the forum representatives on the Core Group.</p>	

		Action
4.2	<p>Peer Review feedback</p> <p>It was confirmed that the Public Service Board had held an 'away day' to consider the feedback. The full report has now been circulated but the Core Group was unclear as to whether the next step would be the development of an action plan, and if so then what opportunity there would be to contribute to and influence that plan. It was agreed to seek this information from the WCC Partnership and Performance Unit.</p>	Dave Nash
4.3	<p>SDC (Planning) Core Strategy</p> <p>Alan Bartlett advised that the programme is currently on hold pending further announcements from the Coalition Government. The abolition of the Regional Spatial Strategy process was anticipated as meaning that the Core Strategy would not now be submitted in Autumn 2010 as had been intended.</p>	
4.4	<p>Issue raised via Community Forums – flooding</p> <p>As the new theme group for Environment/Economy is not yet functioning it was requested that a briefing note be prepared for circulation to Core Group members and the relevant community forums to confirm the schedule of works currently planned to alleviate the threat of flooding.</p>	Simon Jackson
4.5	<p>Mini Total Place Pilot</p> <p>Jenny Murray presented her report, explaining that the project would seek to draw some tangible lessons about how public sector bodies can work together to drive improved outcomes and improve value for money. She outlined the proposed approach and advised that the most appropriate area in which to run the project was considered to be Studley. The Core Group welcomed the report and made clear its wish to ensure that any learning is applied more widely.</p> <p>It was agreed:</p> <ol style="list-style-type: none"> 1. That the project be focussed on Studley, subject to that being agreed with the local community leaders. 2. That the programme of next steps as set out in section 5 of the report be endorsed. 3. That all the Stratford District Community Forums be kept informed about the progress of the project. 	Jenny Murray
5.	<p>Review of Terms of Reference</p> <p>Dave Nash presented the report and explained the proposed updates to the terms of reference, which were noted as being minor.</p> <p>It was agreed:</p> <p>That the revised Terms of Reference 2010 be endorsed.</p>	

		Action
6.	<p>Partnership Development Workshop Report</p> <p>The written report outlining the key issues raised in the Workshop Report from Steve Rose Consulting was accepted. Arising from this report it was agreed:</p> <ol style="list-style-type: none"> 1. That a task group comprising Charles Goody, Simon Jackson, Deb Saunders and Trevor Askew be established to identify ways of more effectively engaging with local businesses, and that support be sought from the District's two Members of Parliament. 2. That a full report on strengthening the Partnership's performance management approach be presented to the September meeting. 3. That the Chair and Vice Chair of the LSP meet with the Core Group representatives from SDC, WCC, NHS Warwickshire and Warwickshire Police to discuss the identification of dedicated resources to support the work of the Partnership. 4. That the following be endorsed as the set of strategic issues to be pursued over the period 2010-2012: <ul style="list-style-type: none"> • create balanced communities; • promote active communities; • improve access to services; • address fuel poverty; • encourage economic growth; and • address climate change/carbon reduction. 	<p>Trevor Askew</p> <p>Dave Nash/ Louise Richards</p> <p>Charles Goody/ Alan Bartlett</p>
7.	<p>Single Action Plan 2010-2012</p> <p>The written report was received. The principles adopted in developing the revised action plan were endorsed. In discussing the draft plan, it was accepted that the targets around the production of the LDF Core Strategy would need to be updated and that further actions as regards encouraging economic growth may be developed.</p> <p>On this basis it was agreed:</p> <ol style="list-style-type: none"> 1. That the reporting regime around community safety, healthy lifestyles, children and young people and environment outcomes as set out in the report be endorsed. 2. That the Single Action Plan 2010-2012 be adopted. 	<p>Relevant theme group leads All</p>
8.	<p>Performance Management Framework</p> <p>Louise Richards tabled an update report illustrating the work that had been done to disaggregate the LAA performance results for 2009/10 to district level. She advised that a Learning to Deliver project which aims to produce a coherent approach to performance management and reporting is being progressed at county level. It is anticipated that the 'Performance Plus' system will be used to produce reports for partnership groups. The Core Group welcomed this move forward and confirmed its wish to receive a more substantive report at its next meeting. The ambition to establish district level targets for all non-statutory LAA indicators was re-affirmed.</p>	

		Action
	Agreed: that a further report be received at the next meeting.	Dave Nash/ Louise Richards
9.	<p>State of the District Debate</p> <p>The written report was received. As a result it was agreed:</p> <ol style="list-style-type: none"> 1. That the partnership-based approach to the District Council's 'State of the District' debate be endorsed. 2. That all partners be encouraged to support the planned event on 2 July. 	All
10.	<p>Talking Partners Newsletter</p> <p>Bev Hemming gave a short presentation on the Talking Partners newsletter as developed by Stratford-on-Avon District Council. She also made reference to a business newsletter produced in co-operation with the Chamber of Commerce. Both these electronic publications were recognised as providing an opportunity to disseminate news from all partners. Information was also provided on the new residents newsletter (Stratford View) produced jointly by Stratford-on-Avon District Council and Warwickshire County Council.</p> <p>It was agreed:</p> <ol style="list-style-type: none"> 1. That information on the deadlines for future publications be circulated to all partners on the Core Group and posted on the LSP website. 2. That an 'items for the newsletter' reminder be included on future Core Group agendas. 	Bev Hemming Dave Nash/ Tina Brain
11.	<p>Future Items</p> <ul style="list-style-type: none"> o Core Strategy Task and Finish Group (Alan Bartlett) – when appropriate. o Performance Management Framework (Dave Nash/Louise Richards) – September. o Learning to Deliver update (Simon Robson/Jenny Murray) – September. o Impact of emerging government programme on LSP's (Graeme Smith) – September/November, as appropriate. o Promoting Prosperity (Discussion Item) – September. 	
12.	<p>Dates of future meetings</p> <p>15 September 2010 – 10am 10 November 2010 – 10am 19 January 2010 – 10am.</p>	

Dave Nash
Strategic Director