



STRATFORD DISTRICT PARTNERSHIP

Minutes of the LSP Core Group Meeting held at Elizabeth House, Stratford-upon-Avon on Wednesday 14 April 2010

Present:

Alan Bartlett	LSP Vice Chair
Mike Brain	Economic Development and Enterprise
Charles Goody	LSP Chair
Trevor Honychurch	Stratford Community Forum
Jayne Longfield	Healthy Communities and Older People
Martin Penny	Children & Young People
Julia Phillips	Stronger Communities
Deb Saunders	NHS Warwickshire
Les Topham	Stratford-on-Avon District Council
Elizabeth Uggerloese	Warwickshire Association of Local Councils
Ian Whiting	Warwickshire Police
Chris Williams	Warwickshire County Council

Support Officers:

Paul Harris	Stratford-on-Avon District Council
Jenny Murray	Warwickshire County Council
Dave Nash	Stratford-on-Avon District Council
Miriam Owen	Stratford-on-Avon District Council
Louise Richards	Warwickshire County Council
Graeme Smith	Warwickshire County Council

		Action
1.	Apologies Apologies for absence were received from: David Close – Wellesbourne/Kineton Community Forum Simon Jackson – Climate Change & Environment Trevor Russel - Shipston/Stour Community Forum David Wise – Southam/Feldon Community Forum	
2.	Minutes of the meeting held on 17 February 2010 The minutes were accepted as a true record. Martin Penny had tendered his apologies.	
3.	Matters Arising	
3.1	Programme of action - NEET Martin Penny advised that the issue has not yet been discussed by the CYPF Theme Group. The request as outlined in the Core Group minutes of 8 December 2009 was clarified and will be discussed by the Theme Group at its next meeting.	Martin Penny
3.2	Development of Community Forums This item relates to working with the six forum representatives to clarify expectations regarding their role on the Core Group. Jenny Murray confirmed that a training event is being planned to which all forum representatives and chairs will be invited.	Jenny Murray

		Action
3.3	<p>WCC budget reductions</p> <p>In reporting back on this item, Chris Williams and Graeme Smith advised that the budget pressures are likely to increase, rather than lead to a reduction, in partnership activity. There will be a need to promote better joined-up approaches and clearer prioritisation so that community expectations can be met. It was also pointed out that the budget position of other local partners will be similarly pressurised. It was <u>agreed</u> that no specific actions are required at this stage.</p>	
4.	<p>Warwickshire IDeA Peer Review feedback</p> <p>Louise Richards introduced the paper. A more detailed draft report is due to be discussed by the PSB Advisory Forum in early May. The report will then be finalised by the IDeA and PSB will be invited to develop an improvement plan.</p> <p>The Group was advised that the CAA process in 2010 will be looking at the response to the peer review. The Core Group agreed that it will look in due course at any items in the final report that are pertinent to the LSP. It also <u>agreed</u> to seek a formal opportunity to input to the improvement planning work.</p>	Louise Richards
5.	<p>Narrowing the Gap six-month progress report</p> <p>Julia Phillips introduced her report. The Core Group noted that commitments given at the project proposal stage on targeting and match funding need to be incorporated. It was <u>agreed</u> that any further issues be raised direct with Julia.</p>	All
6.	<p>Streamlining of Single Action Plan</p> <p>Charles Goody acknowledged the clear feedback from the Partnership Forum event and arising from the Core Group's own development event, namely that the action plan needs to be significantly simplified to prioritise a limited number of key deliverables. He advised that the established Task and Finish Group under the leadership of Alan Bartlett will now be asked both to develop a new plan and to review the earlier plans to ensure that accountability for those actions not likely to be included in a streamlined plan but still needing to be progressed can be clearly established.</p> <p>It was <u>agreed</u> that the work be planned on the basis that the Single Action Plan will be presented to the next meeting on 9 June.</p>	Alan Bartlett
7.	<p>Core Strategy and Infrastructure Delivery Plan update</p> <p>Paul Harris and Miriam Owen presented this item. They were able to confirm that the key infrastructure providers are all engaged with the emerging process. Deb Saunders undertook to re-energise the input from NHS Warwickshire.</p> <p>The Core Group felt that more innovative approaches to public service delivery need to be addressed by the plan, notably the</p>	Deb Saunders

		Action
	<p>impacts of the 'Virtual District' approach and the potential use of new service outlets by multiple agencies.</p> <p>It was <u>agreed</u> that the Core Strategy Task and Finish Group will establish a new schedule of meetings to ensure that a full contribution is made to the ongoing work over the next six months or so.</p>	Alan Bartlett
8.	<p>Key Issues from the Community Forums</p> <p>Two items were raised, namely winter gritting and health engagement with local communities.</p> <p>As regard the former, it was understood that WCC is working on a review document that will go out for consultation in due course. As regards the latter, it was <u>agreed</u> that no action be pursued at present.</p> <p>Reference was made to the fact that flooding issues continue to be raised at various Forum meetings. As a result it was <u>agreed</u> that the new Economy and Environment Group be asked to consider progress and to report to the Core Group as considered necessary.</p> <p>Arising from this report, Jenny Murray advised on an opportunity that had arisen to work with the Neighbourhood Initiatives Foundation on a local project around the Total Place agenda. The Core Group welcomed this opportunity but <u>agreed</u> that the choice of community forum area within which to pilot the approach should be determined following further consultation via email.</p>	<p>Trevor Askew</p> <p>Jenny Murray</p>
9	<p>Partnership Forum, 22 March 2010</p> <p>Jenny Murray presented the feedback report. It was felt that the key messages concern the Core Group taking a more strategic approach and holding the various partners to account via a much improved performance management approach. The Group was advised that SDC and WCC officers are already addressing the need to establish a new performance management tool based on community outcomes. This work will also look at the potential to pilot the disaggregation of LAA targets in Stratford District.</p> <p>In considering this item, the Group felt that space on its agenda could be freed up by not requiring the theme groups to report at every meeting. Rather, it was felt that progress in the theme groups should be tracked via the new performance management approach. The theme group leads should be trusted to bring issues to the Core Group as and when necessary.</p> <p>It was <u>agreed</u> that these revised arrangements be introduced with effect from the next meeting.</p>	<p>Louise Richards /Dave Nash</p> <p>Dave Nash</p>
10	Reports from Theme Groups	
10.1	Safer Communities	
	Ian Whiting advised that the focus on serious violent crime, anti-social behaviour and serious acquisitive crime remains. Stratford	

		Action
	<p>District continues to raise the bar in terms of improved performance, although the investment in policing priority areas in other parts of the County is starting to 'narrow the gap'.</p> <p>The report as circulated was received with thanks.</p>	
10.2	<p>Stronger Communities</p> <p>The report as circulated was received with thanks.</p> <p>Julia Phillips also referred to the launch of the LGBT drop-in centre on 29 April.</p>	
10.3	<p>Children, Young People and Families</p> <p>Martin Penny provided the background to the Group having identified a single programme of action for 2010/11 based around Parenting and Parental knowledge. This new focus would mean that early intervention and support will be co-ordinated via a multi-agency approach. Martin also provided an update on recent projects pursued by the Group, including work around the 'Respect Yourself' campaign and on reducing bullying.</p> <p>The report was received with thanks.</p>	
10.4	<p>Healthier Communities and Older People</p> <p>The report as circulated was received with thanks.</p>	
10.5	<p>Economic Development and Enterprise</p> <p>The report as circulated was received with thanks.</p>	
10.6	<p>Climate Change and Environment</p> <p>The report as circulated was received with thanks.</p>	
11.	<p>Future Items</p> <ul style="list-style-type: none"> o Single Action Plan (Alan Bartlett) - June. o New performance management framework (Dave Nash/Louise Richards) - June o Disaggregated LAA targets (DN/LR) – June, as part of report above. o Core Strategy Task and Finish Group (Alan Bartlett) – when appropriate. 	
13.	<p>Dates of future meetings</p> <p>9 June 2010 – 10am 10 November 2010 – 10am</p> <p>15 September 2010 – 10am 19 January 2010 – 10am.</p>	

Dave Nash
Strategic Director