



STRATFORD DISTRICT PARTNERSHIP

Minutes of the LSP Core Group Meeting held at Elizabeth House, Stratford-upon-Avon on Tuesday 8 December 2009

Present:

Charles Anderson	Children, Young People and Families
Alan Bartlett	LSP Vice Chair
Mike Brain	Economic Development and Enterprise
Charles Goody	LSP Chair
Trevor Honychurch	Stratford Community Forum
Simon Jackson	Climate Change and Environment
Jayne Longfield	Healthy Communities and Older People
Julia Phillips	Stronger Communities
Athena Roderick	Voluntary Action Stratford-on-Avon
Trevor Russel	Stour Community Forum

Support Officers:

Jenny Murray	Warwickshire County Council
Dave Nash	Stratford-on-Avon District Council

		Action
1.	<p>Apologies</p> <p>Apologies for absence were received from: Graeme Betts - Warwickshire County Council Bill Lowe – WALC Martin Penny - Children, Young People and Families Deb Saunders – NHS Warwickshire Stephen Thirlwell – Henley and Studley Community Forum Les Topham – Stratford-on-Avon District Council Chris Williams – Warwickshire County Council David Wise – Southam and Feldon Community Forum</p>	
2.	<p>Minutes of the meeting held on 29 October 2009</p> <p>The minutes were accepted as a true record.</p>	
3.	<p>Matters Arising</p>	
3.1	<p>Narrowing the Gap – the CYPF perspective (minute 4)</p> <p>Further reference was made to preparing young people for employment. The meeting accepted that individuals not in employment, education or training are at increased risk and learnt that the foundation learning programme due to be implemented next year is felt to lack flexibility in preparing young people for adult life. Having regard to the work on the NEETs issue now being pursued via the local Total Place pilot, the meeting AGREED:</p> <p>That the Children, Young People and Families Theme Group be requested to bring forward recommendations for a programme of action to meet the needs of those not in employment, education or training.</p>	Martin Penny

		Action
3.2	<p>WCC Partnerships and Performance Unit (Minute 5)</p> <p>Dave Nash circulated the responses provided by Monica Fogerty, Assistant Chief Executive, WCC to the requests made at the previous meeting. The meeting noted the potential for the impending budget reductions to give new impetus to improved partnership working and better focus on key priorities for delivery.</p> <p>AGREED:</p> <p>That the responses be welcomed and followed up by the LSP Support Officers.</p>	Dave Nash/ Jenny Murray
3.3	<p>Stratforward (Minutes 12.5)</p> <p>Dave Nash reported that the Town Hosts appointed under the BID programme were responsible for communication with all local businesses within the business improvement district. The BID had received the go-ahead from local businesses in April 2009, so the marketing work was still at a relatively early stage.</p> <p>The update was noted.</p>	
4.	<p>Key Strategies for the LSP</p> <p>The written report was considered. The Core Group requested that the strategy diagram be further developed to relate it to the district Sustainable Community Strategy and to clarify the local strategies and plans that were relevant. Clarity was also sought on the lead responsibility locally for each of the key documents.</p> <p>AGREED:</p> <p>That the support officers develop the strategy diagram as set out above and report back to the next meeting.</p>	Dave Nash/ Jenny Murray
5.	<p>Stratford District Housing Strategy 2009-2012</p> <p>Renata Mosh introduced the report and provided a brief overview on the aims of the Strategy. She outlined the extensive consultation work and broad evidence base that had informed its development.</p> <p>Following a wide-ranging discussion that included reference to the impact of the ongoing housing moratorium, the urgency of increasing the supply of new build affordable housing and the basis of the assessed level of housing need it was AGREED:</p> <p>That the Stratford Housing Strategy 2009-2014 be endorsed.</p>	
6.	<p>Key Issues from Community Forums</p> <p>Jenny Murray introduced this item and referred to a document summarising the outcomes from the recent round of meetings. It was agreed that this document be circulated by email. Following discussion it was AGREED:</p> <p>(1) That the Core Group's role be clarified as taking forward the more strategic items of business raised via the community forums, in particular those where influence needed to be</p>	Jenny Murray/ Tina Brain

		Action
	<p>exerted on one or more of the statutory agencies to provide a response and/or those that raised issues requiring action across an area wider than that covered by a single forum;</p> <p>(2) That the support officers be requested to work with the community forum representatives to clarify expectations concerning their role on the Core Group; and</p> <p>(3) That WCC and WALC be encouraged to work together to strengthen the involvement of parish councils in their local community forum.</p>	<p>Jenny Murray</p> <p>Jenny Murray/ Bill Lowe</p>
<p>7.</p>	<p>Public Service Board</p> <p>Charles Goody made reference to the following matters discussed at the meeting on 25 November:</p> <ul style="list-style-type: none"> • LPSA2 shortlisted projects – a decision on allocating the reward grant (£3.3m revenue and £5.1m capital over 2 years) will be made in January 2010. • Governance arrangements – the PSB review group’s recommendations were agreed in principle and work is now progressing on the implementation plan. The new arrangements will be operative from April 2010. It was noted that LSPs will be encouraged to mirror the arrangements due to be implemented at the PSB/County Theme Group level (see item 8 below). <p>The report was received with thanks.</p>	
<p>8</p>	<p>Development of a Single Action Plan 2010-2012 – Report back from Task & Finish Group</p> <p>Alan Bartlett presented the report on behalf of the working group. The actions as set out in each of the six theme group plans had not been changed. They had simply been re-ordered to fit the key themes of People, Places and Prosperity as set out in the Warwickshire Sustainable Community Strategy. The Core Group endorsed this piece of work and noted that it confirms the need for further action to slim down and clearly prioritise the partnership’s ambitions.</p> <p>The working group had also recommended that the structure of the LSP should be revised to support local delivery via the new programme areas of People, Places and Prosperity. However, it was noted that this would not mirror the new arrangements emerging at county level, as these are based around four theme groups covering the following:</p> <ul style="list-style-type: none"> • Children, Young People and Families (the Childrens Trust); • Healthier Communities and Older People; • Safer and Stronger Communities (including the Warwickshire Crime and Disorder Reduction Partnership); and • Environment and Economy. <p>The Core Group felt that a more detailed analysis is necessary to understand the pros and cons of moving away from the current structure to adopt either a programme area structure (3 groups) or a theme-based structure (4 groups as above).</p>	

		Action
	<p>AGREED:</p> <p>(1) That the newly created Single Action Plan 2010-2012 based on the programme areas of People, Places and Prosperity be endorsed.</p> <p>(2) That further work be undertaken prior to April 2010 to slim down and clearly prioritise the proposed actions.</p> <p>(3) That the working group be reconvened and requested to report back to the next meeting in February 2010 with an analysis of the strengths and weaknesses of the potential structural models described above.</p>	<p>Charles Goody</p> <p>Alan Bartlett</p>
9.	<p>Partnership Forum : 22 March 2010</p> <p>It was confirmed that the Forum will take place on 22 March 2010 at Stratford Racecourse. As Jenny Murray had had to leave the meeting prior to this item being considered it was AGREED that she be requested to circulate a short note with these minutes to confirm the planned outline of the event.</p>	Jenny Murray
10.	Reports from Theme Groups	
10.1	<p>Safer Communities</p> <p>The written report submitted on behalf of Ian Whiting was noted.</p>	
10.2	<p>Stronger Communities</p> <p>Julia Phillips provided a verbal update. The 2009/10 Narrowing the Gap programme is up and running. The group had considered a number of potential future projects that will be presented to the next meeting. She confirmed that a multi-agency group is now working on producing a more joined-up approach to the parish planning process. Finally, reference was made to the impending implementation of new "vetting and barring" procedures that will have an impact on all sectors.</p> <p>The update was received with thanks.</p>	
10.3	<p>Children, Young People and Families</p> <p>There was no report.</p>	
10.4	<p>Healthier Communities and Older People</p> <p>There had been no meeting since the last report.</p>	
10.5	<p>Economic Development and Enterprise</p> <p>The group had met on 4 December and had focussed on clarifying and taking forward the action plan.</p>	
10.6	<p>Climate Change and Environment</p> <p>There was no report, but the group is due to meet on 11 December.</p>	
11.	<p>Future Items</p> <p>The following items were noted:</p>	

		Action
	<ul style="list-style-type: none"> • Report back on potential structural models - February 2010 • Draft outline bids for future year projects (Theme Group Leads) – February 2010 • Social Networking (Julia Phillips) – February 2010 • Narrowing the Gap six-month progress report – April 2010 • Core Strategy Task & Finish Group – when appropriate • Streamlining of single action plan – April 2010 	
13.	<p>Dates of future meetings</p> <p>17 February 2010 – 10am 14 April 2010 – 10am 9 June 2010 – 10am 15 September 2010 – 10am 10 November 2010 – 10am 19 January 2010 – 10am.</p>	

Dave Nash
Strategic Director