

# STRATFORD DISTRICT PARTNERSHIP

## Minutes of the LSP Core Group Meeting held at Elizabeth House, Stratford-upon-Avon on Friday 19 June 2009

### Present:

Alan Bartlett	LSP Vice Chair
Patrick Devereux	Warwickshire Police
Charles Goody	LSP Chair
Simon Jackson	Climate Change and Environment
Geoff King	Children, Young People and Families
Bill Lowe	WALC
Julia Phillips	Stronger Communities
Athena Roderick	Voluntary Action Stratford-on-Avon
Trevor Russel	Stour Community Forum
Deb Saunders	NHS Warwickshire
Torin Spence	Learning and Skills Council
Sue Wixey	Stratford-on-Avon District Council

### Support Officers:

Dave Nash	Stratford-on-Avon District Council
Simon Purfield	Stratford-on-Avon District Council (item 5)
Karin Stanley	Stratford-on-Avon District Council (item 7)
Amanda Wilson-Patterson	Warwickshire County Council

		Action:
1.	<p><b>Apologies</b></p> <p>Apologies for absence were received from:</p> <p>Graeme Betts (Warwickshire County Council)  Mike Brain (Economy and Employment)  Trevor Honychurch (Stratford Community Forum)  Jayne Longfield ( Healthy Communities and Older People)  Martin Penny (Children, Young People and Families)  Bob Stevens (Warwickshire County Council)  Stephen Thirlwell (Henley/Studley Community Forum)  Les Topham (Stratford-on-Avon District Council)  Ian Whiting (Warwickshire Police)  David Wise (Southam/Feldon Community Forum)</p>	
2.	<p><b>Appointment of Chair and Vice Chair for 2009/10</b></p> <p>In accordance with the Terms of Reference, valid nominations had been made as follows:  Chair of the LSP : Charles Goody  Vice Chair of the LSP : Alan Bartlett  There being no other nominations it was proposed and seconded that these two nominees be appointed.</p> <p><b>AGREED:</b> That for the year 2009/10 Charles Goody and Alan Bartlett be confirmed respectively as the Chair and Vice Chair of the LSP Core Group.</p>	

		<b>Action:</b>
<b>3.</b>	<p><b>Minutes of the Meeting held on 9 April 2009</b></p> <p>The minutes were accepted as a true record.</p>	
<b>4.</b>	<p><b>Matters Arising</b></p>	
<b>4.1</b>	<p><b>Lighthorne Heath Surgery</b></p> <p>A letter dated 24 April 2009 from NHS Warwickshire had been circulated with the agenda. The letter confirmed that NHS Warwickshire would not be re-establishing a branch surgery or an alternative primary care facility in Lighthorne Heath. Arising from the ensuing discussion it was noted that:</p> <ul style="list-style-type: none"> <li>• improving access to health care is a priority within the adopted Sustainable Community Strategy;</li> <li>• the community expectation that a branch surgery would be re-established will not be met; and</li> <li>• the level of communication and openness between NHS Warwickshire and the local community has not been good.</li> </ul> <p>Whilst accepting that the local GPs no longer support the re-establishment of a branch surgery and that NHS Warwickshire is unable to fund it, the meeting was nevertheless concerned that creative ways of getting primary health care services into Lighthorne Heath should be pursued alongside the actions initially proposed by the PCT.</p> <p><b>AGREED:</b> That Deb Saunders reports the outcome of this discussion to NHS Warwickshire and that the development of enhanced access to health services for the residents of Lighthorne Heath be further considered by the Healthy Communities and Older People Theme Group.</p>	Deb Saunders
<b>4.2</b>	<p><b>Sustainable Community Strategy (SCS)</b></p> <p>It was confirmed that the SCS was formally adopted by Stratford-on-Avon District Council at the Council meeting held on 20 April 2009.</p>	
<b>4.3</b>	<p><b>Role of the Partnerships and Performance Unit</b></p> <p>It was confirmed that arrangements are being put in place to prepare a report for the LSP Core Group meeting to be held on 27 August 2009.</p>	Jenny Murray

		<b>Action:</b>
5.	<p><b>Analysis of the Place Survey results for Stratford-on-Avon District</b></p> <p>Simon Purfield (SDC) presented the initial high level results from the Place Survey. (Note – his full presentation has been forwarded to members of the Core Group and posted on the LSP website). It was noted that compared with other Warwickshire districts, the results are very positive. Further benchmarking against all shire authorities will be undertaken jointly by SDC and WCC as soon as possible. The results will also be broken down and reported at community forum level. The general release of the results is expected on 23 June and arrangements will be made to issue a statement to the local media.</p> <p>Reference was made to the ‘customer intelligence’ workshop to be held on 9 July and it was confirmed that the Place Survey results will provide an important element of the evidence base from which future plans and priorities will be developed.</p> <p><b>AGREED:</b> That the presentation be received with thanks.</p>	Dave Nash
6.	<p><b>Learning and Skills – future commissioning and funding</b></p> <p>Torin Spence explained that from April 2010 the agenda currently pursued by the LSC will fall to two separate bodies:</p> <ul style="list-style-type: none"> <li>• The Young People’s Learning Agency, a non departmental public body, accountable to the Department for Children, Schools and Families, that will support local authorities in their new role of commissioning and funding provision for young people aged 14-19 yrs; and</li> <li>• The Skills Funding Agency, sitting within the Department for Business Innovation and Skills (DBIS), which will oversee the distribution of funding for adult learning (post 19 yrs) and manage the performance of further education colleges.</li> </ul> <p>Both these bodies are national bodies with a regional presence but with no sub-regional arrangements. At this stage it is unclear how they will relate either to the county level SCS/LAA arrangements, less still to any district level LSP bodies. Shadow structures are expected to be in place by September 2009, although it has already been flagged that further structural change may follow the General Election.</p> <p>A discussion ensued on the number of school leavers lacking basic literacy and numeracy skills. It was identified that the improvement of skills levels is essential to future economic prospects. Despite this, the relatively high levels of educational achievement in the District have meant that this is an issue that has not been prioritised in our Sustainable Community Strategy.</p> <p><b>AGREED:</b></p> <ol style="list-style-type: none"> <li>1) That Torin Spence be thanked for his presentation.</li> <li>2) That the Chair be provided with the statistics on the number of young people in the District who leave school without basic literacy and numeracy skills.</li> </ol>	Geoff King

		<b>Action:</b>
<b>7.</b>	<p><b>Update on the CAA process</b></p> <p>Karin Stanley advised that the assessment will focus on the priorities identified in the District Sustainable Community Strategy. The assessors will expect the Council and its partners to be aware of the key issues and to be delivering appropriate outcomes for local communities. She outlined the issues that have emerged as likely to be subject of consideration during the assessment, namely: housing, environment, health, rurality, crime and impact of the recession.</p> <p>Arising from the presentation, it was re-affirmed that the LSP has a role in holding to account those organisations that are responsible for delivering countywide priorities (e.g. childhood obesity) as well as in pursuing the more local priorities identified in the District SCS.</p> <p><b>AGREED:</b></p> <ol style="list-style-type: none"> <li>1) That Karin Stanley be thanked for her presentation.</li> <li>2) That the theme group leads ensure that appropriate processes are in place to hold to account those responsible for the Stratford District-based delivery of all the current LAA priorities and report to the Core Group as necessary.</li> </ol>	All Theme Group Leads
<b>8.</b>	<p><b>Report from Draft Core Strategy Task and Finish Group</b></p> <p>The Group had concluded that the emergency Draft Core Strategy is well aligned to deliver the priorities identified in the District SCS. As such its original remit had been discharged. However, the report also recorded that the LSP would play an important ongoing role in monitoring the outcomes of the Core Strategy and helping to ensure that it remains consistent with the SCS. Following discussion it was</p> <p><b>AGREED that:</b></p> <ol style="list-style-type: none"> <li>1) The Task and Finish Group's view that the emerging Draft Core Strategy is wholly consistent with the SCS be endorsed;</li> <li>2) The Task and Finish Group be authorised to continue its involvement through to the point of submission of the Core Strategy;</li> <li>3) The LSP and the District Council consider how best to synchronise future review/update of the SCS and the Core Strategy to ensure they remain consistent with each other; and</li> <li>4) The Task and Finish Group bring back to the Core Group a report outlining how it might discharge a productive role in monitoring the delivery of the Core Strategy.</li> </ol>	<p>Alan Bartlett</p> <p>Alan Bartlett/ Colin Staves</p> <p>Alan Bartlett</p>
<b>9.</b>	<b>Public Service Board</b>	
<b>9.1</b>	<p>Charles Goody fed back on the meeting held on 30 April, when the main outcome had been the agreement of an approach to considering LSP 'Narrowing the Gap' proposals. The meeting had also received an update on the ongoing review of governance and structure across the countywide partnerships.</p>	

		<b>Action:</b>
<b>9.2</b>	<p>A draft 'Narrowing the Gap' proposal had been submitted for consideration. Having regard to the original proposals prioritised by the Core Group early in 2009 and to the reduced sum (£53,000) now available, the proposal had been refined to provide continuing support to NEETS and to continue the Rural Outreach project. The Core Group recognised that positive outcomes had been delivered as a result of the funding provided for these projects in 2008/09 and endorsed the importance of continuity in both areas. It expressed the anticipation that the transfer of responsibility for 14-19 education to WCC from April 2010 will ensure that mainstream funding to support work with NEETS will be available from that point. Further work will be required in coming months to ensure the sustainability of rural outreach.</p> <p>The Core Group endorsed the need for consultation on the draft proposals with voluntary and community sector partners to comply with Compact principles.</p> <p><b>AGREED:</b> That the draft proposal be endorsed in principle subject to any necessary re-drafting to clarify outcomes sought and to consultation in line with Warwickshire's adopted Compact Commissioning Guidance.</p>	Julia Phillips/ Adriana Gregory
<b>10.</b>	<b>Delivery Plans 2009-2011</b>	
<b>10.1</b>	<p><b>Children and Young People</b></p> <p>An updated draft dated June 2009 was presented for consideration. The updated CYPP is about to be published and the District plan had consciously been focused on areas of activity that appear to be under-developed in Stratford-on-Avon. The Core Group considered that:</p> <ul style="list-style-type: none"> <li>• The deliverables set out in the plan should incorporate specific references to the relevant national indicators included in the LAA; and</li> <li>• A brief section should be included in the introduction to confirm that countywide issues such as reducing NEETS and tackling childhood obesity will be pursued via the CYPP planning processes where they are not specifically included in the district-level plan.</li> </ul> <p>Subject to the necessary revisions and additions arising from the above it was <b>AGREED</b> that the draft plan be endorsed.</p>	Martin Penny/ Geoff King

		<b>Action:</b>
<b>10.2</b>	<p><b>Healthier Communities and Older People</b></p> <p>An updated draft was presented for consideration. The Core Group considered that:</p> <ul style="list-style-type: none"> <li>• the issues being addressed must be clarified as relating to the priorities agreed in the SCS process;</li> <li>• the lead partner for each action needs to be clarified;</li> <li>• SDC input needs to be updated as reported to the meeting;</li> <li>• The Virtual District programme actions need to be fully specified but the Alcester health/social care initiative should be excluded; and</li> <li>• The involvement of Voluntary Action Stratford-on-Avon needs to be clarified and inserted.</li> </ul> <p>Subject to any revisions and additions arising from the above, it was <b>AGREED</b> that the draft plan be endorsed.</p>	Jayne Longfield
<b>10.3</b>	<p><b>Economy and Employment</b></p> <p>A draft plan was submitted but it was explained that the document is still evolving and a final draft will not be available until August. As regards the draft, it was considered that:</p> <ul style="list-style-type: none"> <li>• the actions need to link specifically to the SCS priorities;</li> <li>• the deliverables and outcomes need to be clarified and linked to the relevant national indicators where appropriate.</li> </ul> <p><b>AGREED:</b> That a final draft be presented to the August meeting.</p>	Trevor Askew
<b>10.4</b>	<p><b>Climate Change and Environment</b></p> <p>In presenting the updated draft, Simon Jackson indicated that it would be tidied and ordered to link to the SCS priorities, thus ensuring consistency with other plans. It was also accepted that actions delivered in 2008/09 need to be removed. The Core Group advised that, wherever possible, a smarter outcome target should be specified.</p> <p>Subject to any revisions arising from the above, it was <b>AGREED</b> that the draft plan be endorsed.</p>	Robert Weeks/ Simon Jackson
<b>10.5</b>	<p><b>Overview of the process</b></p> <p>This item was deferred for report and consideration at the August meeting. The Core Group requested that inter alia the report should deal with our possible approach to cost cutting issues.</p>	Dave Nash/ Jenny Murray
<b>11.</b>	<b>Reports from Theme Groups</b>	
<b>11.1</b>	<p><b>Safer Communities</b></p> <p>An update was provided on the priority areas of serious acquisitive crime, serious violent crime and anti-social behaviour. Arising from the report, the Core Group discussed the Safer Schools Initiative as piloted at Stour Valley School. This had been very successful and it was <b>AGREED</b> that Warwickshire Police be encouraged to roll out the Safer Schools Initiative across the whole District.</p> <p>The report was received with thanks.</p>	Charles Goody/ Dave Nash

		<b>Action:</b>
<b>11.2</b>	<p><b>Stronger Communities</b></p> <p>The report included updates on the two Narrowing the Gap projects (community gardening and parish plans/rural outreach), both of which had largely delivered the outcomes anticipated.</p> <p>The report was received with thanks.</p>	
<b>11.3</b>	<p><b>Children and Young People</b></p> <p>A comprehensive report was presented. Its formatting to provide an update on each of the key action areas under the SCS was particularly commended as good practice.</p> <p>It was agreed that the recommendations set out in the report be addressed by the report to the next meeting as referred to in 10.5 above.</p> <p>The report was received with thanks.</p>	<p>All theme group leads to note</p> <p>Dave Nash/ Jenny Murray</p>
<b>11.4</b>	<p><b>Healthier Communities and Older People</b></p> <p>Deb Saunders updated the report with information arising from the Theme Group meeting held earlier in the week. This meeting had focused on carers and dementia issues.</p> <p>There is also a proposal to develop an inter-generational project on digital inclusion. As respects the work on Long Term Conditions, Charles Goody asked that the Group considers how we can more successfully manage the integration of care, seeing things from a patient rather than service based perspective.</p> <p>The report was received with thanks.</p>	
<b>11.5</b>	<p><b>Economy and Enterprise</b></p> <p>A brief progress report was presented. The report was received with thanks.</p>	
<b>11.6</b>	<p><b>Climate Change and Environment</b></p> <p>A brief progress report was presented. The report was received with thanks.</p>	
<b>12</b>	<p><b>Future Items</b></p> <p>The following items were noted: August 2009</p> <ul style="list-style-type: none"> <li>• Key issues arising from Community Forums (standing item)</li> <li>• Stratford District Housing Strategy</li> <li>• Presentation on Narrowing the Gaps, especially in the context of education.</li> </ul>	<p>Jenny Murray Renata Mosz Geoff King</p>

		<b>Action:</b>
<b>13</b>	<p><b>Other Business</b></p> <p>The meeting was advised that, as a result of the rotation of its Area Managers by WCC, Martin Gibbins will be moving to a new role on 1 July and will be replaced by Jenny Murray. The meeting recorded its sincere thanks to Martin for his support and guidance over the years.</p>	
<b>14.</b>	<p><b>Dates of future meetings:</b>  27 August 2009 – 10.00am  29 October 2009 – 10.00am  8 December 2009 – 10.00am</p>	

Dave Nash  
Strategic Director